

SIUT

PAKISTAN

SIUT TRUST MARIYAM BASHIR DAWOOD

CHILDREN'S HOSPITAL, KARACHI

TENDER No: 525

TENDER DOCUMENTS

SUPPLY OF LABORATORY WORK STATION

DUE ON: 14-06-2025 AT 3.00 PM

Single Stage - Two Envelope Bidding Procedure

IMPORTANT DATES

Issuance of Tender Documents	22-05-2025 TO 13-06-2025
Submission of Tender	14-06-2025 AT 3.00 PM
Opening of Tender	14-06-2024 AT 3.30 PM

TENDER NOTICE
(INVITATION FOR BIDS)

Sealed bids are invited from Eligible Bidders for “SUPPLY OF LABORATORY WORK STATION SIUT TRUST MARIYAM BASHIR DAWOOD CHILDREN’S HOSPITAL, KARACHI.”

- 1) SIUT, Karachi, Sindh invites bids on DDP basis from Bidders registered with FBR for Income Tax, Sales Tax and with SRB for Provincial Sales Tax (if applicable) and active on FBR “Active Taxpayers List” as required by Sindh Public Procurement Rules, 2010 (SPP Rules, 2010).

Tender No.	525
Name of Bid	“Supply of Laboratory Work Stations for SIUT TR Mariyam Bashir Dawood Children’s Hospital, Karachi.”
Bidding Procedure	Single Stage Two Envelope (Technical & Financial)
Bid Security	1% of the total bid value
Bid Validity	90 days
Tender Fee	Rs. 3,000/- (non-refundable)
Issuance of Tender Documents	22-05-2025 to 13-06-2025
Submission of Tender	14-06-2025 at 03:00 pm
Opening of Tender	14-06-2025 at 03:30 pm

- 2) Tender is open in front of the all Manufacturers/Authorized representative.
- 3) Complete set of tender documents containing Schedule of Requirements, Technical Specification with Terms & Conditions can be purchased with a non-refundable fee of Rs. 3,000/- from the office of the Director SIUT, Ground Floor DFMC, Section CRS, Karachi during 2:00 pm to 4:00 pm on working days from May 22, 2025 to June 14, 2025.
- 4) All required certificates / documents along with GST / NTN Certificate, Professional Tax Certificate etc. must be attached along with Technical information.
- 5) Bid shall include all applicable duties, taxes, levies and contribution imposed by Federal and Provincial Government or other body etc.
- 6) The bidder must enclose an affidavit on stamp paper of Rs. 100/- that the bidder has not been blacklisted from any Government Department. If at any stage bidder found blacklisted the bid shall be rejected.
- 7) Procurement agency may reject all or any Bid subject to the relevant provision of (SPP Rules, 2010) all terms & condition of SPP Rules, 2010 shall be applicable.
- 8) Deduction in the bills will be done as per government rules.
- 9) Bid Security @ 1% of the total bid value of quoted items must be paid by the bidder in shape of pay order / demand draft / Bank Guarantee in favor of Director of SIUT Karachi (original instrument should be attached with Financial Bid).
- 10) In case of discrepancies between the Tender Notice and the Tender Documents, the Tender Documents shall take precedence.

- 11) Bids must be submitted at Engineering Office, Ground Floor, SIUT DFMC to 03:00 *p.m. on June 14, 2025*. All bids must be accompanied by a bid security / earnest Money @ 1% of the total bid cost in shape of Pay Order/Demand Draft/ Bank Guarantee. Bids will be opened in the presence of the bidder's authorized representatives who choose to attend at the above address at 3:30 *pm*. late bids will be rejected.
- 12) In case of announcement of public holiday or any un-favorable circumstances, the bids shall be submitted and opened as per given schedule on the next working day.
- 13) Queries can be addressed at the following numbers or in person during office hours.

Tel: 021-99216977

Tel: 021-99215718/52

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**OFFICE OF THE DIRECTOR
OF SIUT, KARACHI, SINDH**

INSTRUCTIONS TO BIDDERS (ITB)

- 1) This Invitation for Bids is open to all /Manufacturers/Authorized representative for “Supply of Laboratory Work Stations for SIUT Trust Mariyam Bashir Dawood Children’s Hospital, Karachi”. Case of manufacturer they should have a documentary proof of valid goods manufacturing. All national firms duly registered with relevant tax and other authorities as required under the Federal and/or Sindh Government’s laws, statutes, rules and relevant instructions (consistent with Sindh Public Procurement Rules (SPP Rules, 2010), and instructions contained in this document.)
- 2) Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued in accordance with Rule 2 (q) of Public Procurement Rules 2010 and or blacklisted by any other procuring agency in the country.
- 3) The list of goods required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:
 - a) Instructions to Bidders (ITB)
 - b) General Conditions of Contract (GCC)
 - c) Special Conditions of Contract (SCC)
 - d) Bid Data Sheet
 - e) Schedule of Requirements, Delivery & Price.
 - f) Specifications
 - g) Bid Form
 - h) Bid Security Form
 - i) Form of Bank Guarantee
 - j) Contract Form
 - k) Performance Security Form
 - l) Undertaking and Certificate
 - m) All Documents in “Documents’ Checklist”
 - n) Bid Evaluation Criteria
- 4) Any other document deemed necessary by procuring agency, Price should be quoted in figures & words both.
- 5) The bid prepared by the Bidder must comprise all the required documents mentioned in **“Documents’ Check-list [Form K]”** and **“Bid Evaluation Criteria [Form J]”**. **The Bid must also include soft copies as mentioned in “Documents’ Checklist” [Form K]; otherwise Bid will be ignored.**
- 6) The prices quoted by the Bidders shall be fixed during the performance of the contract and shall not be subject to variation on any account. A bid submitted with an adjustable price or conditional will be treated as non-responsive and rejected.
- 7) The Bidder shall prepare bid comprising one single envelope containing two separate envelopes for financial proposal and technical proposal in original. The envelope shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion. The financial and technical bids, each shall be consisting of the specified documents.

In Technical Proposal, the bidder must provide the original data sheet and Technical brochure, Income Tax NTN Certificate, Sales Tax Certificate, Agency certificate and other documents wherever applicable as mentioned in this tender in “Documents’ checklist” and “Bid Evaluation Criteria”; otherwise the bid will be ignored. **Soft copy of Technical Bid/Proposal is mandatory and must be given in separate USB mandatorily on the format given.**

In Financial Proposal, the bidder should provide all financial information along with bid security/earnest money at the rate of 1% of the quoted value. A photocopy of the same should be attached with Technical Proposal but its value must not be disclosed and this can be achieved by placing a piece of paper on the place where amount is mentioned. **Soft copy of Financial**

Bid/Proposal is mandatory and must be given in separate USB mandatorily on the format given.

- 8) Bidders shall quote rates on Delivered Duty Paid.
- 9) In case of Purchase order issued on DDP basis, the suppliers will be entitled / eligible to claim payment of the purchase order amount after delivery of goods by submission of original delivery challan, other related documents and inspection note.
- 10) All the applicable Federal and Provincial Government taxes on the value of the contract amount will be deducted from the bills of the Suppliers.
- 11) Successful Bidders shall have to pay Stamp duty @ 25 paisa's per hundred rupees of the contract and affix the same on the Purchase Order/Contract Agreement. The Stamp (Sindh Amendment) Ordinance No: XVIII of 2002 refers). Fee for award of contracts: The service charges at the rate of 0.25% will be paid by the contractor on the amount of contract awarded as required under rule 83-A (1) of the Sindh Purchase Manual 1991.
- 12) The Procuring Agency will initially open only the envelopes marked "Technical Proposal" in the presence of Bidders or their representatives who chose to be present at the time of bid opening date, time and place specified in the tender documents. The Bidder or their representative who are present shall sign the attendance sheet. The envelope marked with "Financial Proposal" shall be retained in the custody of Procuring Agency without being opened till the completion of the Technical Evaluation.
- 13) A photocopy of Bid Security not specifying amount must be attached in technical proposal.
- 14) Bid evaluation will be performed by Technical Committee on the basis of Technical information submitted by the Bidder and verified from samples provided with the Bid. Product that comply with the advertised specifications and fulfill the requirement as per labelling will be considered for evaluation. Financial bids of technical qualified firms will be opened afterwards.
- 15) An interested bidder, who has obtained bidding documents, may request for clarification of contents of the bidding document in writing, and procuring agency shall respond to such queries in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid; Provided further that any clarification in response to a query by any bidder shall be communicated to all parties who have obtained bidding documents without disclosing the name of bidder who has raised the query.
- 16) At any time prior to the deadline for submission of bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment. All prospective bidders that have received the bidding documents shall be notified of the amendment in writing or by phone, and shall be binding on them. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of bids.
- 17) The bidder is required to offer competitive price. All prices must not include the General Sales Tax (GST) as Procuring Agency is exempt for Sales Tax under Sales Tax Act, 1990 whereas other taxes and duties should be included where applicable. If there is no mention of taxes, the offered / quoted price shall be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the Procuring Agency.
- 18) Prices offered should be for the entire quantity demanded; partial quantity offers shall straightaway be rejected. Conditional offer shall also be considered as non-responsive bid.
- 19) While tendering your quotation, the present trend / inflation in the rate of goods and services in the market should be kept in mind. No request for increase in price due to market fluctuation in the cost of goods and services or any other reason whatsoever, shall be entertained.
- 20) Pursuant to Rule 89 of (SPP Rules, 2010), the bidder shall sign an Integrity Pact in accordance with prescribed format attached hereto.

- 21) All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.
- 22) The bid shall contain no alterations, omissions, or additions, unless such corrections are initialed by the person or persons signing the bid.
- 23) Incomplete, inaccurate, conditional and late bids shall not be accepted.
- 24) Bids shall be submitted either by the manufacturer or its sole agent, if submitted by the manufacturer itself then bid of authorized sole agent will be rejected. No sublet will be allowed.
- 25) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, or between subtotals and the total price, the unit or subtotal price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its bid will be rejected.
- 26) The Procuring Agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract under the relevant provisions of SPP Rules, 2010, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring Agency's action.
- 27) The Procuring Agency reserves the right to increase/decrease or delete the quantities of goods etc. at the time of award of contract and also reserves the right to increase/ decrease the quantity of goods and services originally specified in the contract without any change in unit price or other terms and conditions of goods at any time during the contract period as per SPP Rules, 2010
- 28) Prior to the expiration of the period of bid validity, the Procuring Agency will notify the successful Bidder through Advance acceptance. This will constitute the formation of the contract. Within seven (07) days after receipt of the Advance acceptance, the successful Bidder shall furnish the performance security @ 5% of the contracted amount in the form of Demand Draft/Pay Order/ Bank Guarantee and sign the contract agreement. In case of any full/partial breach of the successful bidder the security will be utilized as per SPP Rules, 2010
- 29) Bid validity can be extended as per SPP Rules, 2010.
- 30) No bidder shall be allowed to alter or modify his bid after the bids have been opened. However the procuring agency may seek and accept clarifications to the bid that do not change the substance of the bid.
- 31) Distributor once nominated by the manufacturer will be for the whole contract period and manufacturer cannot change its distributor during the year in any case. In exceptional cases the tendering authority may approve changes.
- 32) The manufacturer should provide an undertaking that if his authorized / distributor / agent fails to carry out any assignment in total or in part, manufacturer will be responsible to carry out the same.
- 33) The Procuring Agency, without prejudice to any other remedy for breach of contract by written notice of default sent to the supplier, may terminate the contract in whole or in part and can take action under rule 35 of (SPP Rules, 2010)
 - (a) If the supplier fails to deliver any or all of the contracted items within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency.
 - (b) If the Supplier fails to perform any other obligation(s) under the Contract.
 - (c) If the supplier, in the judgment of the Procuring Agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- 34) Any queries regarding this tender should be sent to the purchase@siut.org, engineering@siut.org, engineergoharh@gmail.com Please mention "Supply of Laboratory Work Station. SIUT Trust Mariyam Bashir Dawood Children's Hospital, Karachi".

GENERAL CONDITIONS OF CONTRACT (GCC)

1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) "Consignee(s)," where applicable, means the receiver / end user named in SCC.
- (b) "The Contract" means an agreement enforceable by law and includes General and Special Conditions, Specifications, and Price schedule;
- (c) "The Contract Price" means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (d) "The Contract" means the agreement between the Procuring Agency and the Supplier, as recorded in the Contract Form signed by the Parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (e) "Day" means calendar day.
- (f) "GCC" means the General Conditions of Contract contained in this section.
- (g) "Goods" means drug/ medicines / surgical disposable / diagnostic & other items, which the Supplier is required to supply to the Procuring Agency under the Contract.
- (h) "The Procuring Agency " means
 - (i) Any department or office of Government; or
 - (ii) District Government; or
 - (iii) Any authority, corporation, body or organization established by law or which is owned or controlled by the Government.
- (i) "SCC" means the Special Conditions of Contract.
- (j) "The Services" means those services ancillary to the supply of goods, such as printing of special instructions on the label and packing, design, logo, transportation of goods up to the desired destinations and other such obligations of the Supplier covered under the Contract.
- (k) "The Supplier" means the individual or firm supplying the drugs under this Contract.

2. Application

These General Conditions shall apply to the extent that they are not inconsistent / superseded by provisions of other parts of the Contract.

3. Country of Origin

All goods and related services to be supplied under the contract shall have their origin in eligible source countries and all expenditures made under

the contract shall be limited to such goods and services. For the purposes of this clause, "origin" means the place where the goods are produced through manufacturing or processing, or the place from which the related services are supplied.

4. Standards

The drugs supplied under this Contract shall conform to the standards mentioned in the Technical specifications.

5. Obligation of the Bidders

5.1 Any document, other than the Contract itself, shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Supplier's performance under the Contract if so required by the Procuring Agency.

5.2 The Bidder shall permit the department or its nominee to inspect the Bidders accounts and records relating to the performance of the Bidders and to have them audited by auditors appointed by the Procuring Agency, if so required.

6. Use of Contract Documents & Information

6.1 The Supplier shall not disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract.

6.2 The Supplier shall not, without the Procuring Agency's prior written consent, make use of any document or information enumerated in condition of contract except for purposes of performing the Contract.

6.3 Any document, other than the Contract itself, enumerated in condition of contract shall remain the property of the Procuring Agency and shall be returned if so required by the Procuring Agency.

6.4 The Supplier shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the Supplier.

7. Patent Rights

The Supplier shall indemnify the Procuring Agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the drugs or any part thereof in the Islamic Republic of Pakistan.

8. Performance Security

8.1 Within fourteen (14) days, or any other duration as specified in SCC, of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring Agency, the performance security in the amount specified in SCC.

8.2 The proceeds of the performance security shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

8.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring Agency and shall be an unconditional bank guarantee / demand draft / Pay order issued by a scheduled bank located in the Islamic Republic of Pakistan, in the form provided in the bidding documents or another form acceptable to the Procuring Agency; or

8.4 The performance security will be discharged by the Procuring Agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations,

unless specified otherwise in SCC.

9. Submission of Samples

Labeling and Packing of the product would be examined in accordance with Labeling and Packing Rules 1986 of the Drugs Act 1976. The Supplier shall provide SIX (06) samples (free of cost) of the product to procuring agency.

10. Ensuring intimation of storage arrangements

To ensure storage arrangements for the intended supplies, the Supplier shall inform the Consignee one week in advance.

11. Inspections and Tests

11.1 The Procuring Agency or its representative shall inspect and shall send sample from each batch of drugs procured to testing laboratory to confirm their conformity to the Contract specifications and the cost shall be borne by the supplier.

11.2 Should any inspected or tested drugs fail to conform to the specifications, the Procuring Agency shall reject the whole batch and destroy in presence of the supplier, and the supplier shall replace the rejected drugs with standard drugs to meet specification requirements free of cost to the Procuring Agency.

11.3 The Procuring Agency's right to inspect, test and, where necessary, reject the goods after the arrival at Procuring Agency's destinations shall in no way be limited or waived by reason of the goods having previously been inspected, tested, and passed by the Procuring Agency or its representative.

11.4 Nothing in General Conditions of Contract shall in any way release the Supplier from any warranty or other obligations under this Contract.

12. Chemical and Physical Examination of medicines

12.1 All the Drugs / Medicines shall be acceptable subject to chemical and physical examination. The chemical examination shall be carried out through the Provincial Drugs Testing Laboratories. The Inspection Committee constituted by the Consignee shall carry out the physical examination after receipt of supplies and standard test/ analysis report of the lab. If the facility for test / analysis is not available with the Laboratories, the batch release certificate and test analysis report of quality control / quality assurance department of the manufacturer shall be relied upon.

12.2 If the Goods supplied are found during physical examination inspection to be against the required specifications, approved samples, etc. even if it is of standard quality, the Procuring Agency may reject the goods, and the Supplier shall either replace the rejected goods or arrange alterations necessary for rectification of observation, to meet the required specifications free of cost. Replacement in lieu of the rejected supplies must be completed within 45 days from the date of communication of decision to the Manufacturer Supplier by the Concerned Authority. In case after replacement or alteration, the Inspection Committee again declare the item of against the required specifications, the supply would completely be rejected and the proportionate amount of performance security of the concerned installment would be forfeited to the government account and the firm shall be blacklisted minimum for one year. However, if the entire supplies installments are declared as of against the required specifications, the entire performance security shall be

forfeited and the firm shall be blacklisted minimum for two years.

- 13. Packing** The Supplier shall provide such packing of the drugs as is required to prevent their damage or deterioration during transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit or as specified in the SCC.
- 14. Delivery & Documents** Delivery of the drugs shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.
- 15. Insurance** The drugs supplied under the Contract shall be delivered duty paid (DDP) to consignees end under which risk is transferred to the Procuring Agency after having been delivered; hence insurance coverage is Supplier's responsibility.
- 16. Transportation** The Supplier is required under the Contract to transport the drugs to a specified place of destination within the province of Sindh, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be deemed to have been included in the Contract Price.
- 17. Incidental Services** The Supplier shall be required to provide the incidental services as specified in Special Conditions of the Contract and the cost of which should include in the total bid price.
- 18. Warranty** 18.3 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring Agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring Agency may have against the Supplier under the Contract.
- 19. Payment** 19.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.
19.2 The Supplier's request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice, delivery challan and inspection note/ certificate.
19.3 Payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Supplier.
19.4 The currency of payment shall be Pak. Rupees.
- 20. Prices** Prices charged by the Supplier for drugs delivered under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC.
- 21. Change Orders** The Procuring Agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 13 & 14, make changes within the general scope of the Contract in any one or more of the following:
(a) the method of shipment or packing;
(b) the place of delivery

22. Contract Amendments	Subject to GCC Clause 21, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
23. Assignment	The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring Agency's prior written consent.
24. Delays in the supplier's Performance	24.1 Delivery shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring Agency in the Schedule of Requirements. 24.2 If at any time during performance of the Contract, the Supplier should encounter conditions impeding timely delivery of the drugs, Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of contract. 24.3 Except as provided under GCC Clause 27, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 25, unless an extension of time is agreed upon pursuant to GCC Clause 24.2 without the application of liquidated damages.
25. Liquidated Damages	Subject to GCC Clause 26, if the Supplier fails to deliver any or all of the drugs within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed drugs for each day or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 26.
26. Termination for Default	26.1 The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part: (a) if the Supplier fails to deliver any or all of the drugs within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring Agency pursuant to GCC Clause 24; or (b) if the Supplier fails to perform any other obligation(s) under the Contract. or (c) if the Supplier, in the judgment of the Procuring Agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract. 26.2 In the event, the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 26.1, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, and the Supplier shall be liable to the Procuring Agency for any excess costs for such purchase
27. Force Majeure	27.1 Notwithstanding the provisions of GCC Clauses 24, 25, and 26, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the

Contract is the result of an event of Force Majeure.

27.2 For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and is not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

27.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event

28. Termination for Convenience

28.1 The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

28.2 The drugs that are complete and ready for shipment/delivery within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency at the Contract terms and prices. For the remaining drugs, the Procuring Agency may elect:

- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed supplies and for materials previously procured by the Supplier

29. Termination for Insolvency

The Procuring Agency may at any time terminate the Contract by giving written notice of one month time to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice or affect any right of action or remedy which has accrued or shall accrue thereafter to the Parties

30. Arbitration and Resolution of Disputes

The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred to the Arbitrator for resolution through arbitration. In case of any dispute concerning the interpretation and/or application of this Contract shall be settled through arbitration. The Additional Chief Secretary or his nominee shall act as sole arbitrator. The decisions taken and/or award made by the sole arbitrator shall be final and binding on the Parties.

31. Governing Language

The Contract shall be written in English language. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

- 32. Applicable Law** The Contract shall be interpreted in accordance with the laws of the Islamic Republic of Pakistan & the Government of Sindh.
- 33. Notices**
- 33.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.
- 33.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
- 34. Taxes & Duties** Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted drugs to the Procuring Agency.
- 35. Overriding effect of Public Procurement Rules 2010** In case of conflict or primacy of interpretation, the provisions of SPP Rules (Amended 2010) shall have an overriding effect notwithstanding anything to the contrary contained in these bidding documents.

SPECIAL CONDITIONS OF CONTRACT (SCC)

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC – Clause 1)

The Procuring Agency is: Director, Sindh Institute of Urology & Transplantation (SIUT), Karachi.

2. Consignee (GCC – Clause 1)

The consignee is: Sindh Institute of Urology & Transplantation (SIUT), Karachi.

3. Goods (GCC – Clause 1)

“Supply of Laboratory Work Stations for SIUT Trust Mariyam Bashir Dawood Children’s Hospital, Karachi.”

4. Performance Security (GCC Clause 8)

The amount of performance security, as a percentage of the Contract Price, shall be: 5% in the form of Pay order / Demand Draft / Bank Guarantee from any AAA rated scheduled Bank of Pakistan.

5. Inspections and Tests (GCC – Clause 11)

Representative of Procuring Agency or his nominee shall inspect the procured good and ensure that it meets the tender specifications before its acceptance

6. Delivery and Documents (GCC Clause 14)

Supplier shall supply the goods within 30 days of Purchase Order and shall submit the following.

- a) Supplier's invoice showing Goods' description, quantity, unit price, and total amount;
- b) Packing List identifying the contents of Supply;
- c) Delivery note & Shipping Documents.
- d) Warranty and guarantee certificate;
- e) Undertaking & GD (if applicable)

7. Warranty (GCC – Clause 18)

12 month stranded warranty

8. Payment (GCC – 19)

Payment for the supply of items will be made after deductions of all applicable taxes, duties, Levies & charges within 30 days from the submission of complete documents for delivery of items.

9. Liquidated Damages (GCC-25)

If the Supplier fails to deliver the goods or perform the services within the time period(s) specified in the contract, the Procuring Agency shall, without prejudice to its other remedies under the contract deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.07 percent of the Contract Price for each day of delay until actual delivery or performance, up to a maximum deduction of 10% of the Contract Price. Once the maximum is reached, the Procuring Agency may consider termination of the contract.

10. Resolution of Disputes (GCC – 30)

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the (SPP Rules, 2010 Amended 2019)

11. Applicable Law (GCC – 32)

Contract shall be interpreted in accordance with the Sindh Public Procurement law of Sindh.

12. Taxes & Duties (GCC – 34)

Prices should include all taxes and duties of federal and provincial government except sales tax on goods items as SIUT is exempt as per clause 52A of Sixth schedule to Sales Tax Act, 1990.

BID DATA SHEET

The following specific data for the procurement of “Supply of Laboratory Work Stations for SIUT Trust Mariyam Bashir Dawood Children’s Hospital, Karachi” shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction
Name of Procuring Agency: Director Sindh Institute of Urology & Transplantation (SIUT), Karachi. Telephone No. 021-99216977, 021-99215718/52 Ext-2091
Name of Contract: “Supply of Laboratory Work Stations for SIUT Trust Mariyam Bashir Dawood Children’s Hospital, Karachi.”
Bid Price & Currency
For the Goods offered within the Procuring Agency’s Country: the price quoted shall be on delivered duty paid (DDP) Basis at Consignee’s End.
Preparation and Submission of Bids
Selection Criteria / Responsiveness Criteria: - The Bidder must provide Income Tax Certificate (NTN), valid GST Registration Certificate and valid SRB registration (If applicable), Professional Tax Certificate and evidence of active taxpayer status with FBR. - The Bidder should not have been barred / blacklisted by any of Provincial or Federal Govt. Dept., Agency, Organization or autonomous body or Private sector organization anywhere in Pakistan. (Submission of undertaking on Rs. 100/- legal stamp paper). - The bidder must have relevant experience in supplying tender items. - Preparation and submission of bids are to be in accordance with the terms & conditions as mentioned in instruction to Bidders. - Selection criteria has been mentioned in Form-J. Note: Bidder must provide necessary supporting documents as proof in respect of the selection criteria mentioned above.
Amount of bid security. 1% of the Bidding amount
Bid validity period. 90 days or extended period.
Clarification. Clarification may be requested not later than 07 days before the submission date. For queries, Bidder may address to Purchase Officer, Purchase Dept. Chand Bibi Road, DFMC Building, SIUT, Karachi. Phone # : 021-99216977, 021-99215718/52 & 021-99216022
Number of copies. One original and soft copy compulsory
Performance Security. Amount of Performance Security of @ 5% of the Bidding amount for the whole agreement period
Stamp duty @ 0.25% or as notified by the Government of Sindh shall be applicable and stamps be affixed by successful bidder.
Deadline for bid submission. at 03:00 PM
Bid Evaluation: Lowest evaluated bid

FORMS

[FORM: A]

BID

Tender No. _____

Date: _____

To,
Office of the Director
SIUT, Karachi,
Sindh.

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the goods specified in the said bidding documents for the sum of **[total bid amount in words and figures]** or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements or Purchase order.

If our Bid is accepted, we will submit Pay Order/ Bank Draft/Call Deposit or obtain the guarantee of a bank in a sum equivalent to 5% of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring Agency.

We agree to abide by this Bid for a period of 90 days or such extended period as agreed from the date fixed for Bid opening as per Tender Notice, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____ 20____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Note: This document should be on the letterhead of the Bidder and should be signed by a person competent and having the power of attorney to bind the Bidder. It should be enclosed inside the **Financial Proposal** by the Bidder.

[FORM: B1]

BID SECURITY /EARNEST MONEY

Please attach a copy of earnest money Pay Order/Bank Draft/ Call Deposit on below space.

1) Bid Amount

In Figures	
In Words	

2) Earnest Money / Bid Security 1%

In Figures	
In Words	

**Note: Total Amount of Bid for the calculation of Earnest Money / Bid Security should also be accounted for C&F at the rate of exchange seven working days before the date of opening.
Detailed working must be submitted in price schedule.**

[FORM: B2]

BID SECURITY
(In case of Bank Guarantee)

Guarantee No. _____

Amount (PKR) _____

Date of Issue _____

Date of Expiry _____

Name of Guarantor (Scheduled Bank in Pakistan) with address: _____

Name of Principal (Bidder) with address: _____

Bid Reference No. _____ Date of Bid _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound into the **Sindh Institute of Urology and Transplantation**, (hereinafter called The Procuring Agency) in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid numbered and dated as above for _____
(Particulars of Bid) to the said Procuring Agency; and

WHEREAS, the Procuring Agency has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Procuring Agency, conditioned as under:

- (1) that the Bid Security shall remain valid for a period of twenty-eight (28) days beyond the period of validity of the bid;
- (2) that in the event of;
 - (a) the Principal withdraws his Bid during the period of validity of Bid, or
 - (b) the Principal does not accept the contract of his Bid Price, pursuant to Clause 30 of Instructions to Bidders, or
 - (c) failure of the successful bidder to
 - (i) furnish the required Performance Security, in accordance with Clause 30 of Instructions to Bidders, or
 - (ii) sign the proposed Contract Agreement, in accordance with Clause 30 of Instructions to Bidders,

The entire sum be paid immediately to the said Procuring Agency for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Procuring Agency in accordance with his Bid as accepted and furnish within seven (07) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Procuring Agency for the faithful performance and proper fulfilment of the said Contract or in the event of non- withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Procuring Agency the said sum stated above upon first written demand of the Procuring Agency without cavil or argument and without requiring the Procuring Agency to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Procuring Agency by registered post duly addressed to the Guarantor at its address given above.

PROVIDED ALSO THAT the Procuring Agency shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Procuring Agency forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

1. Signature _____

1. _____

2. Name _____

Corporate Secretary (Seal)

3. Title _____

2. _____

(Name, Title & Address)

Corporate Guarantor (Seal)

[FORM: C]

Undertaking

WHEREAS [Bidder Name] hereby undertake against the Tender No. _____ to abide by the following clauses.

- a) Whether our tender accepted for total, partial or enhanced quantity for all or any single item. I/We also agree to supply and accept the said item(s) at the rates for the supply of contracted quantity within the stipulated period shown in the contract.
- b) We understand and confirm the refund of cost difference if the same goods is/was supplied at lower rates to any other Government / Semi Government institution in the province in the same fiscal year.
- c) If any of the information submitted in accordance to this tender is found incorrect, our contract may be cancelled at any stage on our cost and risk.

[Signature for and on behalf of Bidder]

[Date]

Note: This undertaking should be on a stamp paper of Rs. 100/- arranged by the Bidder. It should be enclosed inside the Technical Proposal by the Bidder.

[FORM: D]

Certificate

To

**Office of the Director
SIUT, Karachi,
Sindh**

WHEREAS [Bidder Name] hereby certify against the Tender No. _____ to abide by the following clauses.

- a) We guarantee to supply the stores exactly in accordance with the requirement specified in the tender documents.
- b) Our firm is not black listed by any organization / Government Department or any Agency / Organization / Autonomous body or private section Organization anywhere in Pakistan.

Authorized Sign & Stamp

[Bidder Name]

Note: This certificate should be on the stamp paper of Rs. 100 and should be signed by a person competent and having the power of attorney to bind the Bidder. It should be enclosed inside the Technical Proposal by the Bidder.

ON STAMP PAPER

[FORM: E]

CONTRACT

Applicable Stamp Duty
should be paid either by
Stamp Paper or through
adhesive Stamps.

THIS AGREEMENT made the ____ day of _____ 20____ between [name of Procuring Agency] of [city and country of Procuring Agency] (hereinafter called "the Procuring Agency") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part:

WHEREAS the Procuring Agency invited bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring Agency's Notification of Award and
 - (g) The Bidding Documents.
3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.
5. This agreement may be intended as will be mutually agreed by the parties hereto.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Procuring Agency

Authorized Signature & Official Stamp

Procuring Agency Name

Address

Contact No.

Supplier

Authorized Signature & Official Stamp

Bidder Name

Address

Contact No

PERFORMANCE SECURITY

Option 1 = Pay Order /Bank Draft / Call Deposit

Option 2 = Bank Guarantee

[FORM: F]

BANK GAURANTEE

To:
Office of the Director
SIUT, Karachi,
Sindh

Guarantee No. _____

Amount (PKR) _____

Date of Issue _____

Date of Expiry _____

Whereas [**Name of Bidder**] (hereinafter called "The Supplier") has undertaken, in pursuance of Contract No. [**Number**] dated [**date**] to supply [**description of goods**] (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Supplier shall furnish to the Procuring Agency with a scheduled bank for the sum of 5% of the total Contract amount as Security for compliance with the Supplier's performance obligations in accordance with the Contract.

And whereas we have agreed to provide a Guarantee: for the said Supplier.

Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Supplier, up to a total of [**Amount of the Guarantee in Words and Figures**] and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the Contract and without requiring the Procuring Agency to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of [**Amount of Guarantee**] as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for [**Period**] after the completion of delivery of supplies by the Bidder to the Procuring Agency of the full quantity of the goods for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Guarantor (Bank)

Witness:

1. Signature _____

1. _____

2. Name _____

3. Title _____

Corporate Secretary (Seal)

2. _____

(Name, Title & Address)

Corporate Guarantor (Seal)

[FORM: I]
SINDH INSTITUTE OF UROLOGY AND TRANSPLANTATION (SIUT)
Vendor Information Form

Company Name:			
N.T.N #		Tel No.	
Contact Person Name		Cell #	
Designation		Email	

Entity Type				
1. Private Company ☐	2. Public Company ☐	3. NGO ☐	4. Partnership ☐	5. Sole Proprietor ☐

Type of Business				
1. Manufacturer ☐	2. Importer ☐	3. Distributor ☐	4. Supplier ☐	

Details of Owners					
Name	Designation	Dir Tel No.	Email	CNIC No.	Address

Details of Management					
Name	Designation	Dir Tel No.	Email	CNIC No.	Address

Principle Product and Services			
1)	3)	5)	
2)	4)	6)	

Registered Office					
Address:					Zip Code
State / Province	Country		Tel (Office)		
City	Cell No.		Fax		
District	Email		Website (URL)		

Work Office					
Address:					Zip Code
State / Province	Country		Tel (Office)		
City	Cell No.		Fax		
District	Email		Website (URL)		

Please specify below the names & designations of the employees of SIUT to whom Owner/CEO/Management of your firm has relationship.

S. No	Name	Designation	Relationship
1			
2			

If no data is filled in the above table and subsequently any information contrary to above facts will come in notice of SIUT then, in addition to other action, SIUT may terminate Purchase Contract at the cost of Supplier.

All information given above is true and correct.

Authorized Person

Stamp of the Company

Copies to be attached: -

- a) CNIC of Owners/Top Management
- b) CNIC of Company Representative
- c) Company incorporation/Establishment documents (Partnership Deed, SECP Documents AOA, MOA or other documents)

[FORM: J]
BID EVALUATION CRITERIA

Please fill out the “Mandatory Section” here and submit the “Marking Section” in the “Technical Schedule (Form-G”).

S. No	Info Required	MANDATORY SECTION	Page No.
1	Technical	Registration with Income Tax – NTN (Attach Certificate)	
2	Technical	FBR – Active Tax Payer Status: (a) Income Tax (b) Sales Tax & (c) SRB status, wherever services are applicable.	
3	Technical	a) General Sales Tax Registration for goods b) Sindh Sales Tax (if applicable) registration with Sindh Revenue Board (Attached Certificate)	
4	Technical	Professional Tax Certificate – Attach evidence	
5	Technical	Copy of the Pay order / Bank Draft of Bid security / Earnest money should be attached without showing the amount along with technical bid documents (Original bid security should be attached with financial proposal)	
6	Technical	Compliance of Terms & Conditions / Instructions in the Bidding Documents (Must submit the entire BIDDING DOCUMENTS, duly signed & stamped on each page with Technical Proposal)	
7	Technical	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted by any institute of Federal, Provincial Government or any Organization anywhere in Pakistan (Certificate should be attached as sample FORM ‘D’)	
8	Technical	Company’s detailed profile.	

S. No	Info Required	PRODUCT BIDDER / MANUFACTURER SECTION	Max Points
1	Technical	Company Profile: Period since Firm/Contractor is in business 20 Marks a) Up to 10 years in the business 05 Marks b) Up to 15 or more years in the business 10 Marks	10
2	Technical	Conformity to the Technical Specifications c) Offered item / sample fully compliant with the required Specifications Points = 50 d) Offered item / Sample compliant with minor deviation ≤ 10% from the required specifications and quality Points = 25 e) Major deviation(s) from Tender Specification or substandard Sample Points = 00	50
3	Technical	Satisfactory Performance Certificate from any Local Customer (attach copy)	2
4	Technical	Original Brochure or Catalogue (Attach evidence)	4
5	Technical	Bidder’s Website (Attach evidence)	2
6	Technical	Valid Agency/Distribution certificate from the Manufacturer – Attached evidence (Where applicable).	2
7	Technical	Past Performance of the Bidder. The firm will attach purchase/work orders along with relevant delivery challan of any Government/Semi Government/Teaching Hospitals (Attach evidence) No of Hospitals Government/Semi Government/Teaching Hospitals : (i) 3 = points 2, (ii) 4-6 = points 5, (iii) 6 or more = points 8. Market Business Experience No of Years : (i) 1 to 4 year = Points 3, (ii) 5 to 8 years = Points 5 (iii) 8 or more years = points 8.	8 8
8	Technical	SECP Incorporation Certificate (Attach evidence)	2
9	Technical	ISO certificate 9001 (Attach evidence)	2

10	Technical	Bank Certificate (Attach evidence)	3
11	Technical	Bank statement of Last year (Attach evidence)	3
12	Technical	Financial soundness : Turnover (Sales) 2023-24 Above 100 Million 05 Marks 50 Million up to 100 Million 03 Marks Upto 50 million 02 Marks (Attach evidence)	5
13	Technical	Income Tax Return – Attach evidence copy.	2
14	Technical	Audited Financial Statement for last two years- Attach evidence/copy.	3
Total			100

Qualifying Marks: 70 %.

Financial bids of only “Technically Responsive Bidders” will be opened.

Note:

- i) If no evidence is attached for any technical specification mentioned above then the response will be considered as negative even if “Yes” is given in the Technical Schedule.
- ii) The technical evaluation carried out by the Procurement Committee SIUT, Karachi will be final which will be assessed on technical aspect and clinical experience basis of the Consultant (s) in the relevant specialty. In case no firm fulfills the scoring criteria, the procurement committee remarks will be considered as final.
- iii) Hardcopy & Softcopy of this Form-J is mandatory

Delivery Schedule:

- iv) Items are to be supplied within 30 days from the date of Purchase Order, in case of imports by SIUT, items should be supplied within 45 days.

[FORM: K]
DOCUMENT'S CHECKLIST

Please fill out the last 2 columns of this sheet and submit the hard copy along with soft copy.				
S. No	Info Required	Documents	Yes/No	Page No
1	Technical	Bid as per sample [Form A]		
2	Technical	Tender Purchase Receipt (Original)		
3	Technical & Financial	Bid Security [Pay Order/Bank Draft on Form B1] [Bank Guarantee as per sample form: B2]		
4	Technical	Undertaking as per sample [Form C]		
5	Technical	Certificate as per sample [Form D]		
6	After Award	Contract Agreement as per sample [Form E] [applicable after Award Letter]		
7	After Award	Performance Security / Pay order / Bank Draft / Bank Guarantee as per sample [Form F] [applicable after Award Letter]		
8	Technical	Technical Schedule [Form G] (Soft copy is also compulsory)		
9	Technical	Delivery Schedule (Included in Form-H)		
10	Financial	Price schedule [Form H] (Soft copy is also compulsory)		
11	Technical	Vendor Information [Form I] (Soft copy is also compulsory)		
12	Technical	Bid Evaluation Criteria [Form J] (Soft copy is also compulsory)		
13	Technical	Documents' Check List [Form K] (Soft copy is also compulsory)		
14	Technical	Technical Integrity Pact [Form L]		

Documents are to be filled in the Bid in above sequence.

Bidder's details for notice purposes:

Bidder Name: _____
 Address: _____
 Tel No: _____
 Fax No: _____
 Contact Person: _____
 Mobile No: _____
 Email Address: _____

Notes: All the participants are hereby requested to read the instruction, General, Special Condition and Evaluation Criteria of Bid carefully because no additional documents will be entertained Considered after opening of the bids. Bid evaluation and technical evaluation would be carried out only on the basis of documents provided in the bid.

SOFT COPIES:

1. Soft copy of Technical bid/Schedule of items quoted by Bidder is also mandatory according to our given format. [Form G]
2. Soft copy of Financial Bid/Price schedule is mandatory according to our given format. [Form H]
3. Soft copy of Vendor Information is also mandatory according to our given format with attachments. [Form I]
4. Soft copy of "Bid Evaluation Criteria" duly filled must be enclosed. [Form J]
5. Soft copy of "Documents' checklist" is mandatory according to our format above. [Form K]
6. Scanned copy of all Technical & Financial Document must be provided on USB or CD separately.

[FORM: L]

INTEGRITY PACT

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE
SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: _____

Dated: _____

Contract Value: _____

Contract Title: _____

_____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

_____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

_____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier /Contractor/Consultant]

FINANCIAL BID

Supply of Laboratory Work Stations

PRODUCT GENERAL INFORMATION							To be filled by Technical Committee							To be filled by Finance					Total	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
S.No	Tender Item Code	Name of Item	Supplier Name	Brand Name	Manufacturer	Unit	Required Quantity	a) Offered to item / sasample fully compliant with the required Specifications 50 Points b) Offered to item / sasample fully compliant with the withminor deviation ≤ 10 from required specifications and quality 25 Points c) Major deviation(s) from Tender specifications or substandard 00 Point	Head Office on Karachi (Attach evidence)	"Past Performance of the Bidder: The firm will attach purchase order along with relevant delivery chalan of Government /Semi Government / Teaching Hospitals A- No of Hospitals (attached evidence) (i) 1= points 05, (ii) 2-4 points 05, 06 or more = points 10.	Market Business Experience No of Years (Attach evidence) a) 1 Year to 5 Year 01 Points b) 6 Year to 10 Year 02 Points c) 11 or more years = 04 Point	Bidder's Website	SECP Incorporation Certificate (Attach evidence)	ISO certificate 9001 (Attech evidence)	Bank Certificate (Attach copy)	Bank statement of Last year (Attach copy)	Financial soundness: Turnover (Sales) 2020-21 (Attach Copy) Above 400 Million 5 Points 400 Million to 100 Million 3 Points Up to 100 Million 2 Points (Attted evidence)	Income Tax Return for last two years – (Attach copy)	Audited Financial Statement for last two years- (Attach copy)	Total Marks
Marks		ABC	ABC & Co	aaa	XYZ			50	5	10	4	3	4	4	4	4	4	4	100	
7		Refrigeration Equipment including air-cooled condensing unit with matching evaporators (2 sets of Cond. Units and evaporators, one working and one standby), with complete Refrigeration Piping and Accessories including Gas Charging (380 V 3 PHASE 50 HZ 5 KW EACH)				Set	2													
8		Electrical control panel with complete electrical wiring and accessories				Set	2													
9		Installation of Refrigeration Equipment				Set	2													
10		Testing & Commissioning				Job	1													
11		Piping & fittings: For each unit maximum 2 lengths (40ft) piping will be supplied with related fittings. Piping lengths exceeding to above will be charged @.				Rm	40													

Supply of Laboratory Work Stations

PRODUCT GENERAL INFORMATION																				To be filled by Technical Committee							To be filled by Finance				Total	
S.No	Tender Item Code	Name of Item	Supplier Name	Brand Name	Manufacturer	Unit	Required Quantity	8	9	10	11	12	13	14	15	16	17	18	19	20												
								a) Offered to item / sasample fully compliant with the with the required Specifications 50 Points b) Offered to item / sasample fully compliant with the withminor deviation ≤ 10 from required specifications and quality 25 Points c) Major deviation(s) form Tender specifications or substandard 00 Point	Head Office on Karachi (Attach evidence)	"Past Performance of the Bidder. The firm will attach purchase order along with relevant delivery challan of Government / Semi Government / Teaching Hospitals A- No of Hospitals (attached evidence) (i) 1= points 05, (ii) 2-4 points 05, 06 or more = points 10.	Market Business Experience No of Years (Attach evidence) a) 1 Year to 5 Year 01 Points b) 6 Year to 10 Year 02 Points c) 11 or more years = 04 Point	Bidder's Website	SECP Incorporation Certificate (Attach evidence)	ISO certificate 9001 (Attech evidence)		Bank Certificate (Attach copy)	Bank statement of Last year (Attach copy)	Financial soundness: Turnover (Sales) 2020-21 (Attach Copy) Above 400 Million 5 Points 400 Million to 100 Million 3 Points Up to 100 Million 2 Points (Atitted evidence)	Income Tax Return for last two years – (Attach copy)	Audited Financial Statement for last two years- (Attach copy)												
100		ABC	ABC & Co	ana	XYZ				50	5	10	4	3	4	4		4	4	4	4	100											

SHUT CHILDREN & CARDIAC HOSPITAL - (B)

B.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
1	Wall & Ceiling Panels - 10mm						Sq	594												
2	Panel Fixing Accessories						Sq	594												
3	Floor Insulation (XPS)						Sq	108												
4	One Hinged Door - 1,200 x 2,000mm (H)						No	1												
5	IP 65 Lights 2 x 72 Watts						No	2												
6	Installation of Insulated Panels & Doors at site						Job	1												
7	Refrigeration Equipment including air-cooled condensing unit with matching evaporators (2 sets of Cond. Units and evaporators, one working and one standby), with complete Refrigeration Piping and Accessories including Gas Charging (380 V 3 PHASE 50 HZ 2 KW EACH						Sq	2												
8	Electrical control panel with complete electrical wiring and accessories						Set	2												
9	Installation of Refrigeration Equipment						Set	2												
10	Testing & Commissioning						Job	1												

Supply of Laboratory Work Stations

PRODUCT GENERAL INFORMATION							To be filled by Technical Committee										To be filled by Finance					Total		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20					
S.No	Tender Item Code	Name of Item	Supplier Name	Brand Name	Manufacturer	Unit	Required Quantity													Total Marks				
								a) Offered to item / sample fully compliant with the required Specifications 50 Points b) Offered to item / sample fully compliant with the with minor deviation ≤ 10 from required specifications and quality 25 Points c) Major deviation(s) form Tender specifications or substandard 00 Point	Head Office on Karachi (Attach evidence)	"Past Performance of the Bidder. The firm will attach purchase order along with relevant delivery challan of Government /Semi Government / Teaching Hospitals A- No of Hospitals (attached evidence) (i) 1= points 05, (ii) 2-4 points 05, 06 or more = points 10.	Market Business Experience No of Years (Attach evidence) a) 1 Year to 5 Year 01 Points b) 6 Year to 10 Year 02 Points c) 11 or more years = 04 Point	Bidder's Website	SECP Incorporation Certificate (Attach evidence)	ISO certificate 9001 (Attach evidence)	Bank Certificate (Attach copy)	Bank statement of Last year (Attach copy)	Financial soundness: Turnover (Sales) 2020-21 (Attach Copy) Above 400 Million 5 Points 400 Million to 100 Million 3 Points Up to 100 Million 2 Points (Atfited evidence)	Income Tax Return for last two years – (Attach copy)	Audited Financial Statement for last two years- (Attach copy)					
Marks		ABC	ABC & Co	aaa	XYZ		50		5	10	4	3	4	4	4	4	4	4	100					
11		Piping & Fittings: For each unit maximum 2 lengths (40ft) piping will be supplied with related fittings. Piping lengths exceeding to above will be charged @-				Rn	40																	

QUALIFYING MARKS: 70%

Financial bids of only "Technically Responsive Bidders" will be opened.

Note:

- If no evidence is attached for any technical specification mentioned above then the response will be considered as negative even if 'Yes' is given in the Bid Technical Schedule.
- The technical evaluation carried out by the Procurement Committee BIUT, Rawabshah will be final which will be assessed on technical aspect and clinical experience basis of the Consultant (s) in the relevant speciality. In case no firm fulfills the scoring criteria, the procurement committee remarks will be considered as final
- Hardcopy & softcopy of this Form-G is Mandatory.
- Items are to be supplied within 7 to 15 days from the date of Purchase Order, in case of imports by BIUT Nawabshah, items should be supplied within 45 days

Delivery iv) Items are to be supplied within 7 to 15 days from the date of Purchase Order, in case of imports by BIUT Nawabshah, items should be supplied within 45 days

Price Schedule
Submission of Financial Bid
Tender No. 525 SHUT
Supply of Laboratory Work Stations

Note : Please read instruction at the end of this sheet before filling out this Schedule

S. No	Item Code	Item Description	Company Name	Brand Name	Manufacturer	Required Quantity	Rate in PKR / Per Unit	SRB	Other Tax's	Total Amount in (PKR)	Earnest Money @ 1% of Bid Amount	Delivery Schedule	Remarks (if any)
A	B	C	D	E	F	G	H	I	J	K	L	M	N

A. LABORATORY WORK STATIONS

1		Supply and fixing of Working Table Frame Structure with imported white artificial Granite Top ¾ thickness, Table Structure 2"X2" Square Tube 16 SWG, Leveling Bolt with rubber legs for stability MIS Powder Coated 5 Micron as approved											
1.1		Size: 3.0 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.2		Size: 3.2 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.3		Size: 3.7 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.4		Size: 4.5 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.5		Size: 5.9 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.6		Size: 6 RFT X 2.6 X 3' Ft				3 Nos	-	-	-	-	-	-	
1.7		Size: 6.6 RFT X 2.6' X 3' Ft				1 No	-	-	-	-	-	-	
1.8		Size: 6.8 RFT X 2.0' X 3' Ft				1 No	-	-	-	-	-	-	
1.9		Size: 7.6 RFT X 2.6' X 3' Ft				5 Nos	-	-	-	-	-	-	
1.1		Size: 8 RFT X 2.6' X 3' Ft				5 Nos	-	-	-	-	-	-	
1.11		Size: 8.4 RFT X 2.0' X 3' Ft				2 Nos	-	-	-	-	-	-	
1.12		Size: 8.6 RFT X 2.4' X 3' Ft				1 No	-	-	-	-	-	-	
1.13		Size: 9 RFT X 2.6' X 3' Ft				5 Nos	-	-	-	-	-	-	
1.14		Size: 14.8 RFT X 2.6 X 3' Ft				2 Nos	-	-	-	-	-	-	
1.15		Size: 15 RFT X 2.6' X 3' Ft				1 No	-	-	-	-	-	-	
1.16		Size: 20 RFT X 2.6' X 3' Ft				2 Nos	-	-	-	-	-	-	
1.17		Size: 20.8 RFT X 2.6' X 3' Ft				1 No	-	-	-	-	-	-	
1.18		Size: 24 RFT X 2.6' X 3' Ft				1 No	-	-	-	-	-	-	

Price Schedule
Submission of Financial Bid
Tender No. 525 SULT
Supply of Laboratory Work Stations

Note: Please read instruction at the end of this sheet before filling out this Schedule

S. No	Item Code	Item Description	Company Name	Brand Name	Manufacturer	Required Quantity	Rate in PKR / Per Unit	SRB	Other Tax's	Total Amount in (PKR)	Earnest Money @ 1% of Bid Amount	Delivery Schedule	Remarks (if any)
A	B	C	D	E	F	G	H	I	J	K	L	M	N
2		Supply and fixing of Center Working Table Frame Structure with imported white artificial granite top ¾ thickness Table Structure 2"x2" Square Tube 16 SWG, Leveling Bolt with rubber legs for stability MS Powder Coated 5 Micron as approved											
2.1		Size: 8 RFT X 5' X 3' Ft				2 Nos	-	-	-	-	-		
2.2		Size: 10 RFT X 5' X 3' Ft				3 Nos	-	-	-	-	-		
3		Supply and fixing of Dual Shelves over Island Tables for bottles, MS Cold rolled sheet 20 SWG, MS powder Coated 5 Micron as approved											
3.1		Size: 8'RFT X 8" inch X 24"				2 Nos	-	-	-	-	-		
3.2		Size: 10'RFT X 8" inch X 24"				3 Nos	-	-	-	-	-		
4		Supply and fixing of Wall Mounted Cabinet 20 SWG cold rolled MS sheet 20 SWG, 2 door one shelf with all hardware accessories MS powder coated 5 Micron cabinet size: 30"X 12" x 24" as approved				50 Nos	-	-	-	-	-		
5		Supply and fixing of Undertable Suspended Cabinet 20 SWG cold rolled MS sheet 20 SWG, 01 drawer and 1 cabinet with door hanging under table with all hardware Accessories, MS powder coated 5 Micron size: 18" x 20" x 24" as approved				73 Nos	-	-	-	-	-		

Price Schedule
Submission of Financial Bid
Tender No. 525 SH/T
Supply of Laboratory Work Stations

Note: Please read instruction at the end of this sheet before filling out this Schedule

S. No	Item Code	Item Description	Company Name	Brand Name	Manufacturer	Required Quantity	Rate in PKR / Per Unit	SRB	Other Tax's	Total Amount in (PKR)	Earnest Money @ 1% of Bid Amount	Delivery Schedule	Remarks (if any)
A	B	C	D	E	F	G	H	I	J	K	L	M	N
6		Supply and fixing of Washing Ceramic Sink to be mounted on White artificial granite top ¾ thickness already available size: 20" x 16" as approved				16 Nos	-	-	-	-	-		
7		Supply and fixing of Lab High Stool Chair with arm and leg Rest hydraulic with high low arrangement (imported) as approved				63 Nos	-	-	-	-	-		
8		Supply of Staff Lockers (32" x 18" x 5.5') MS cold rolled Sheet 22 SWG, lockable door powder coated 5 Micron 12 units as approved				6 Nos	-	-	-	-	-		
9		GENERAL STORE Supply of storage rack (42"x15"x6') - (5 shelves) galvanized angle and galvanized sheet 16 SWG as approved				15 Nos	-	-	-	-	-		
10		COLD ROOM Supply of storage rack (42" x 18" x 6') - (5 shelves) SS304 Stainless Steel 304 20 SWG side angle column 14 swg, with SS304 nut / bolts fitting, as approved				8 Nos	-	-	-	-	-		

Price Schedule
Submission of Financial Bid
Tender No. 525 SI/UT

Supply of Laboratory Work Stations

Note: Please read instruction at the end of this sheet before filling out this Schedule

S. No	Item Code	Item Description	Company Name	Brand Name	Manufacturer	Required Quantity	Rate in PKR / Per Unit	SRB	Other Tax's	Total Amount in (PKR)	Earnest Money @ 1% of Bid Amount	Delivery Schedule	Remarks (if any)
A	B	C	D	E	F	G	H	I	J	K	L	M	N

INSTRUCTIONS

Following Content should not be altered:

- A Serial No.
- B Item Code
- C Item Description
- H Required Quantity.

Following Content should be inserted as described:

- D Insert Company Name, which should be according to tax registration record.
- E Insert Brand Name of Item
- F Insert Name of Manufacturer.
- G Insert Rate in Pak Rupees, single unit only.
- H Insert Sindh Sales Tax
- I Insert Sales Tax, Import Duty and other Taxes (if any)
- J Insert Total Amount in Pak Rupees, single unit only.
- K Insert Delivery Schedule
- L Insert Remarks if any

- i) In case of alternate item kindly write required details at the end of the last columns in the same row and don't change the Item Code mentioned in Tender Specification.
- ii) Data should be input in Text and number format only.
- iii) No cell should be merged.

Note :- Data must be filled in all columns except A, B, C, G, H, K, O & P. phase do not create your own file rather fill this sheet as provided by BIUT.

10 order quantities of machines will be placed in the first phase, and a second 10 order quantity will be placed as and when required.