

PRE-QUALIFICATION CRITERIA FOR APPLICANT

A	B	C	D	E	F	G	H	I	J
Applicant Name & Category	Annual Turnover / Sales of Applicant (Sales) for Last three years. - Above 1,000 Million = 15 Points - 500 Million up to 1,000 Million = 10 Points - Upto 500 Million = 7 Points (Firm will provide FBR Income/Sales Tax Return OR Audited Financial Statement of 2022, 2023 & 2024)	Net Capital investment. (Firm will provide this information on company letterhead. Figure mentioned in letter head should match with the any submitted Audited Financial Statement)	Audited Financial Statement of Applicant for last Two Years. (Duly signed & stamped by the relevant authority)	Income Tax Return of Applicant for the Last Two Years. (Duly signed & stamped by the relevant authority)	Satisfactory / Performance Certificate from more than 300-bed Government hospitals = 15 Points - Above 5 Hospitals = 15 Points - Above 2 to 5 Hospitals = 10 Points - Up to 2 Hospitals = 5 Points (Duly signed & stamped by the relevant authority of Hospitals)	Satisfactory / Performance Certificate from more than 300-bed Private hospitals = 15 Points - Above 5 Hospitals = 15 Points - Above 2 to 5 Hospitals = 10 Points - Up to 2 Hospitals = 5 Points (Duly signed & stamped by the relevant authority of Hospitals)	Please Provide: - Location & Size of Manufacturing Facility. - High resolution photographs of Manufacturing & Storage Facility. (Firm will submit the required information on a PKR 100 stamp paper, duly signed and stamped by an authorized person and notarized by a Notary Public.)	Valid ISO-9001:2015 certificate of Manufacturer, issued by authorized body of the country of origin duly accredited with International Accreditation forum (IAF), (Duly attested by the senior executive of the firm).	Total Marks
	15	10	10	10	15	15	15	10	100

For Example

XYZ Manufacturer	1,001 Million (Page # 10)	Yes (Page # 12)	Yes (Page # 13)	Yes (Page # 18)	Yes 5 Hospitals (Page # 21)	Yes 5 Hospitals (Page # 25)	Yes (Page # 28)	Yes (Page # 30)	
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INSTRUCTIONS

Following Content should be inserted as described:

- A** Please insert Applicant Name & Category
B Please insert Amount in Million & Page No. of attachment
C Please insert Yes/No & Page No. of attachment.
D Please insert Yes/No & Page No. of attachment.
E Please insert Yes/No & Page No. of attachment.

- F** Please insert Yes/No & Page No. of attachment.
G Please insert Yes/No & Page Number of attached evidence.
H Please insert Yes/No & Page Number of attached evidence.
I Please insert Yes/No & Page Number of attached evidence.

Note: Please Provide Softcopy of this Annexure.

**PRE-QUALIFICATION CRITERIA FOR INDIVIDUAL PRODUCT
TO BE FILLED MANDATORILLY**

A	B	C	D	E	F	G	H	I	J	K	L	M
S.No	Tender Item Code	Name of Item	Brand Name	Manufacturer	Pack Size	a) Offered item/sample fully compliant with the required Specifications = 40 Points b) Offered item/sample compliant with minor deviation $\leq 10\%$ from the required specifications and quality = 20 Points c) Major deviation(s) from Tender Specification or substandard Sample = 0 Points	Previous Experience of Quoted Product in Public Sector Hospital with minimum 300 bed capacity. (05 Marks for each Institute) (The bidder shall submit a summary of institutional sales, supported by corresponding POs and their respective DC, covering the period from Jan, 2023 onward. This summary must be provided on a stamp paper of Rs. 100, duly notarized/legalized, and must be submitted along with copies of the relevant POs and DCs. Please note that only POs accompanied by duly acknowledged DCs from the respective institutions.)	Previous Experience of Quoted Product in Private Sector Hospital with minimum 300 bed capacity. (05 Marks for each Hospital) (The bidder shall submit a summary of institutional sales, supported by corresponding POs and their respective DC, covering the period from Jan, 2023 onward. This summary must be provided on a stamp paper of Rs. 100, duly notarized/legalized, and must be submitted along with copies of the relevant POs and DCs. Please note that only POs accompanied by duly acknowledged DCs from the respective institutions.)	Accredited by WHO, US-FDA, EMA, MHRA, TGA, PMDA, Swiss Medic or Health Canada or by the SRA's (Attach relevant documents duly attested by senior executive)	Valid Free Sale Certificate, issued by relevant authority of the country of origin, indicating that the quoted brand is freely available in the country of origin. The Free Sale Certificate may be Apostille attested or for countries which are not member of Apostille Convention may require to submit this certificate duly legalized/notarized by embassy of Pakistan (for Sole agents only).	Supply of stock in compliance to SRO 470(me) /2017 subject to requirement of the Procuring Agency (SIUT). (Firm will submit the required Undertaking on a PKR 100 stamp paper, duly signed and stamped by an authorized person and notarized by a Notary Public.)	Total
Max Marks						40	15	15	15	10	5	100
For Example												
1	ABC	XYZ	DEF	GHI	10		Yes (Page No. 10)	Yes (Page No. 12)	Yes (Page No. 15)	Yes (Page No. 17)	Yes (Page No. 20)	

INSTRUCTIONS**Following Content should not be altered:**

- A** Serial No.
B Tender Item Code
C Name of Item

Following Content should be inserted as described:

- D** Insert Brand Name of Item
E Insert Manufacturer
F Insert Pack size of Item i.e. 1's / 10's / 14's (Number of unit in each pack).
H Insert Number of Public Hospitals & Page Number of attached evidence

- I** Insert Number of Private Hospitals & Page Number of attached evidence
J Please insert Yes/No & Page Number of attached evidence
K Please insert Yes/No & Page Number of attached evidence
L Please insert Yes/No & Page Number of attached evidence

Note: Please Provide Softcopy of this Annexure.

Specification of Required Items

S.No	Item Code	Specification
1	SYR-02-0004	10 CC Disposable Syringe
2	SYR-02-0001	1 CC Insulin Syringe 100 Unit
3	SYR-02-0005	20 CC Disposable Syringe
4	SYR-02-0006	30 CC Disposable Syringe Luer Lock
5	SYR-02-0002	3 CC Disposable Syringe
6	SYR-02-0007	50 Cc Disposable Syringe 50Cc Catheter Tip
7	SYR-02-0008	50 Cc Disposable Syringe 50Cc Luer Lock
8	SYR-02-0003	5 CC Disposable Syringe
9	BST-02-0065	Blood Set Transfusion High Quality
10	CTR-02-0116	Cotton Roll 500 Gm (100% pure Cotton, Meet medical standards & high absorbency capacity)
11	DRS-02-0160	Drip Set (I.V Set with y connector lure lock air vent long length 150cm)
12	SUT-02-0172	Endo Loop Coated Vicryl (Usa)
13	EGL-02-0174	Examination Gloves Large
14	EGM-02-0175	Examination Gloves Medium
15	EGS-02-0176	Examination Gloves Small
16	GRM-02-0197	Gauze Roll 4 Ply 100 Meter 100 Cm 42 Pixels 3000 Gram (Good Quality)
17	GLS-02-0204	Gluko Strip
18	GWS-02-0208	Guide Wire .035 X 150 Straight
19	HBB-02-1876	Hemosol Bag Baxter (Gambro) Sweden 5 Ltr
20	HTK-02-0705	Htk/Custodial Solution For Organ Perfusion 1 Ltr
21	ISB-02-1872	Insulin Syringe Bd
22	IIB-02-0931	Isoflurane Inhalation 250 Ml Bottle
23	OPS-02-0276	Op-Site 10 X 14.
24	OPS-02-0277	Op-Site 15 X 28.
25	OPS-02-0278	Op-Site 28 X 30
26	OPS-02-0279	Op-Site 28 X 45
27	OPS-02-0280	Op-Site 45 X 55
28	DIS-02-0303	Paper Tape 1" Tape 2.5Cm X 9.14M 10 Yard
29	SUT-02-0935	Polydioxone Suture 0 30 Mm Round Body Loop (Germany, Usa, U.K / Europe)
30	SUT-02-0653	Polydioxone Suture 0 40 Mm Round Body Loop (Germany, Usa, U.K / Europe)
31	SUT-02-0934	Polydioxone Suture 0 40 Mm Round Body Without Loop (Germany, Usa, U.K / Europe)
32	SUT-02-0936	Polydioxone Suture 1 40 Mm Round Body Without Loop (Germany, Usa, U.K / Europe)
33	SUT-02-0655	Polydioxone Suture 1 40 Mm Round Body 240Cm Loop (Germany, Usa, U.K / Europe)
34	SUT-02-0656	Polydioxone Suture 2/0 26 Mm Round Body (Germany, Usa, U.K / Europe)
35	SUT-02-0657	Polydioxone Suture 3/0 20 Mm Round Body (Germany, Usa, U.K / Europe)
36	SUT-02-0658	Polydioxone Suture 3/0 26 Mm Round Body (Germany, Usa, U.K / Europe)
37	SUT-02-0660	Polydioxone Suture 4/0 13 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
38	SUT-02-0937	Polydioxone Suture 4/0 13 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)

Specification of Required Items

S.No	Item Code	Specification
39	SUT-02-0938	Polydioxone Suture 4/0 20 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
40	SUT-02-0661	Polydioxone Suture 4/0 20 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
41	SUT-02-0662	Polydioxone Suture 5/0 13 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
42	SUT-02-0939	Polydioxone Suture 5/0 13 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
43	SUT-02-0663	Polydioxone Suture 5/0 17 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
44	SUT-02-0940	Polydioxone Suture 5/0 17 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
45	SUT-02-0664	Polydioxone Suture 6/0 13 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
46	SUT-02-0791	Polydioxone Suture, 1 40 Mm, Loop (Germany, Usa, U.K / Europe)
47	SUT-02-0670	Polydioxanone No.4/0 16 Mm Double Needle (Germany, Usa, U.K / Europe)
48	SUT-02-0941	Polydioxanone No.4/0 16 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
49	SUT-02-0673	Polydioxanone No.6/0 11 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
50	SUT-02-0942	Polydioxanone No.6/0 11 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
51	SUT-02-0674	Polydioxanone No.6/0 13 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
52	SUT-02-0672	Polydioxanone No.6/0 8 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
53	SUT-02-0943	Polydioxanone No.6/0 8 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
54	SUT-02-0675	Polydioxanone No.7/0 13 Mm Round Body Double Needle (Germany, Usa, U.K / Europe)
55	SUT-02-0961	Polydioxanone No.7/0 13 Mm Round Body Single Needle (Germany, Usa, U.K / Europe)
56	SUT-02-0686	Polyglycollic Acid Cutting Needle No.2/0 26 Mm
57	SUT-02-0683	Polyglycollic Acid Cutting Needle No.3/0 26 Mm
58	SUT-02-0685	Polyglycollic Acid Cutting Needle No.4/0 19 Mm
59	SUT-02-0687	Polyglycollic Acid Cutting Needle No.6/0 12 Mm / 13 Mm
60	SUT-02-0689	Polyglycollic Acid J Needle No.0
61	SUT-02-0688	Polyglycollic Acid J Needle No.1
62	SUT-02-0690	Polyglycollic Acid Rapid Needle No.3/0
63	SUT-02-0691	Polyglycollic Acid Rapid Needle No.4/0
64	SUT-02-0692	Polyglycollic Acid Rapid Needle No.5/0
65	SUT-02-0693	Polyglycollic Acid Rapid Needle No.6/0
66	SUT-02-0618	Polyglycollic Acid Round Body No.0 30 Mm
67	SUT-02-0619	Polyglycollic Acid Round Body No.0 40 Mm
68	SUT-02-0620	Polyglycollic Acid Round Body No.1 30 Mm
69	SUT-02-0621	Polyglycollic Acid Round Body No.1 40 Mm
70	SUT-02-0622	Polyglycollic Acid Round Body No.2 40 Mm

Specification of Required Items

S.No	Item Code	Specification
71	SUT-02-0623	Polyglycollic Acid Round Body No.2 48 Mm / 45 Mm
72	SUT-02-0625	Polyglycollic Acid Round Body No.2/0 25 Mm
73	SUT-02-0626	Polyglycollic Acid Round Body No.2/0 30 Mm
74	SUT-02-0627	Polyglycollic Acid Round Body No.3/0 20 Mm
75	SUT-02-0628	Polyglycollic Acid Round Body No.3/0 25 Mm
76	SUT-02-0629	Polyglycollic Acid Round Body No.3/0 30 Mm
77	SUT-02-0631	Polyglycollic Acid Round Body No.4/0 16 Mm
78	SUT-02-0630	Polyglycollic Acid Round Body No.4/0 20 Mm
79	SUT-02-0632	Polyglycollic Acid Round Body No.5/0 13 Mm
80	SUT-02-0633	Polyglycollic Acid Round Body No.6/0 12 Mm
81	SUT-02-0650	Polypropylene Cutting Needle No. 0 30 Mm
82	SUT-02-0694	Polypropylene Cutting Needle No.2/0 25 Mm
83	SUT-02-0651	Polypropylene On Cutting Streight Needle No. 2/0 55 Mm
84	SUT-02-0652	Polypropylene On Cutting Streight Needle No. 3/0, 55Mm
85	SUT-02-1055	Polypropylene Round Body Double Needle No.5/0 10 Mm
86	SUT-02-0947	Polypropylene Round Body Double Needle No.5/0 13 Mm
87	SUT-02-0959	Polypropylene Round Body Double Needle No.5/0 16 Mm
88	SUT-02-0948	Polypropylene Round Body Double Needle No.6/0 11 Mm
89	SUT-02-0949	Polypropylene Round Body Double Needle No.6/0 13 Mm
90	SUT-02-0950	Polypropylene Round Body Double Needle No.6/0 8 Mm
91	SUT-02-0951	Polypropylene Round Body Double Needle No.7/0 8 Mm
92	SUT-02-0952	Polypropylene Round Body Double Needle No.7/0 9.3 Mm
93	SUT-02-0953	Polypropylene Round Body Double Needle No.8/0 6.5 Mm
94	SUT-02-0954	Polypropylene Round Body Double Needle No.8/0 8 Mm
95	SUT-02-0634	Polypropylene Round Body No. 0 30 Mm
96	SUT-02-0635	Polypropylene Round Body No. 1 40 Mm
97	SUT-02-0636	Polypropylene Round Body No. 2/0 30 Mm
98	SUT-02-0637	Polypropylene Round Body No.3/0 25 Mm
99	SUT-02-0944	Polypropylene Round Body No.4/0 16 Mm Double Needle
100	SUT-02-0946	Polypropylene Round Body No.4/0 20 Mm Double Needle
101	SUT-02-0945	Polypropylene Round Body No.4/0 20 Mm Single Needle
102	SUT-02-0638	Polypropylene Round Body Single Needle No.4/0 16 Mm
103	SUT-02-1054	Polypropylene Round Body Single Needle No.5/0 10 Mm
104	SUT-02-0640	Polypropylene Round Body Single Needle No.5/0 13 Mm
105	SUT-02-0641	Polypropylene Round Body Single Needle No.5/0 16 Mm
106	SUT-02-0644	Polypropylene Round Body Single Needle No.6/0 11 Mm
107	SUT-02-0645	Polypropylene Round Body Single Needle No.6/0 13 Mm
108	SUT-02-0643	Polypropylene Round Body Single Needle No.6/0 8 Mm
109	SUT-02-0646	Polypropylene Round Body Single Needle No.7/0 8 Mm
110	SUT-02-0647	Polypropylene Round Body Single Needle No.7/0 9.3 Mm
111	SUT-02-0648	Polypropylene Round Body Single Needle No.8/0 6.5 Mm
112	SUT-02-0649	Polypropylene Round Body Single Needle No.8/0 8 Mm
113	SUT-02-0699	Polypropylene Mesh No.15*15 Cm
114	SUT-02-0700	Polypropylene Mesh No.30*30 Cm
115	SUT-02-0698	Polypropylene Mesh No.6*11 Cm
116	DRS-02-0161	Sevorane 250 Ml
117	SUT-02-0611	Silk Cassatte No.0 100 M
118	SUT-02-0612	Silk Cassatte No.1 100 M

Specification of Required Items

S.No	Item Code	Specification
119	SUT-02-0615	Silk Cassatte No.2 100 M
120	SUT-02-0613	Silk Cassatte No.2/0 100 M
121	SUT-02-0616	Silk Cassatte No.3 100 M
122	SUT-02-0614	Silk Cassatte No.3/0 100 M
123	SUT-02-0617	Silk Cassatte No.4/0 100 M
124	SUT-02-0676	Silk Cutting Needle No.0 30 Mm
125	SUT-02-0677	Silk Cutting Needle No.0 40 Mm
126	SUT-02-0678	Silk Cutting Needle No.1 30 Mm
127	SUT-02-0679	Silk Cutting Needle No.1 40 Mm
128	SUT-02-0680	Silk Cutting Needle No.2 50 / 48 Mm
129	SUT-02-0681	Silk Cutting Needle No.2/0 25 Mm / 30 Mm
130	SUT-02-0682	Silk Cutting Needle No.3/0 24 Mm
131	SUT-02-0600	Silk Round Body No.0 30 Mm
132	SUT-02-0601	Silk Round Body No.0 40 Mm
133	SUT-02-0602	Silk Round Body No.1 30 Mm
134	SUT-02-0603	Silk Round Body No.1 40 Mm
135	SUT-02-0604	Silk Round Body No.2 40 Mm
136	SUT-02-0605	Silk Round Body No.2/0 30 Mm
137	SUT-02-0606	Silk Round Body No.3/0 25 Mm
138	SUT-02-0607	Silk Round Body No.4/0 20 Mm
139	SUT-02-0609	Silk Round Body No.5/0 16 Mm
140	STE-02-0837	Steel Wire (Monofilament)
141	SUT-02-0761	Suture Polyamide Or Nylon Tape
142	SUT-02-0703	Suture Strips 1/2*1/2
143	SUT-02-0704	Suture Strips 1/4*1/4
144	TPD-02-1145	Taper Point Double Needled 7-0 9 Mm 3/8 Circle, 60 Cm # 2Pps1670
145	TPD-02-1146	Taper Point Double Needled 8-0 8Mm 3/8 Circle, 60 Cm # Vp738X
146	DIS-02-0430	Transpore 3" Paper Plaster 10 Yards Hypoallergic
147	SUT-02-0697	Vicryl Mesh
148	VLO-02-0895	V-Loc 0 Round Body 26 Mm Absorbable Wound Closure Device (Usa)
149	VLO-02-1053	V-Loc 2/0 1/2 Circle 26 Mm Absorbable Wound Closure Device (Usa)
150	SUT-02-0755	V-Loc 3/0 1/2 Circle 26 Mm Absorbable Wound Closure Device (Usa)

SIUT

SINDH INSTITUTE
OF UROLOGY AND
TRANSPLANTATION

PRE-QUALIFICATION DOCUMENTS

**“SUPPLY OF SURGICAL DISPOSABLE/CONSUMABLES
INCLUDING DRESSING ITEMS, LIQUID SOLUTIONS &
SUTURES ETC. (HIGH VALUE) FOR THE YEAR 2025-26”**

IMPORTANT DATES

Issuance of Pre-qualification Documents	14-05-2025 to 03-06-2025
Submission of Application and Documents	05-06-2025 at 11:00 am

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1 - INVITATION FOR PRE-QUALIFICATION

“Supply of Surgical Disposable/Consumables including Dressing Items, Liquid Solutions & Sutures etc. (High Value) for the year 2025-26”

SIUT invites application from reputed Manufacturers, Importers and Distributors to participate in Pre-qualification process for the **“Supply of Surgical Disposable/Consumables Including Dressing Items, Liquid Solutions & Sutures etc. (High Value) for the Year 2025-26”**

Name of Document	“Supply of Surgical Disposable/Consumables Including Dressing Items, Liquid Solutions & Sutures etc. (High Value) for the Year 2025-26”
Pre-qualification Documents Fee	Rs. 10,000/- (non-refundable)
Issuance of Pre-qualification Documents	14-05-2025 to 03-06-2025
Submission of Application and Document	05-06-2025 at 11:00 am

- Pre-qualification will be conducted under Rule 27 of SPPRA Rules, 2010 (Amended 2019). Only prequalified Manufacturers, Importers and Distributors will be invited to participate in the Tender process for the procurement **“Supply of Surgical Disposable/Consumables Including Dressing Items, Liquid Solutions & Sutures etc. (High Value) for the year 2025-26”**. *“Refer Annexure F”*.
- Evaluation Criteria, List of documentary evidences required to demonstrate respective qualification and information will be considered to be necessary for pre-qualification of Applicants and their quoted products by the Procuring Agency.
- Interested Manufacturers, Importers and Distributors shall obtain the set of pre-qualification documents from Ground Floor, CRS Department, Dewan Farooq Medical Complex on payment of Rs. 10,000/- (non-refundable) via Pay Order in favor of “Director SIUT, Karachi”.
- Sealed Proposals for Pre-qualification are required for submission at 11:00 am on 05-06-2025 and will be opened at 11:30 am on the same day at the Pre-function area 5th floor Dewan Farooq Medical Complex, SIUT Karachi.
- Provision of false, fabricated or incorrect information will lead to immediate disqualification and may result in blacklisting as per SPPRA Rules, 2010 (Amended 2019). SIUT reserves the right to accept or reject any or all the applications on the basis of evaluation criteria framed for this purpose.
- Applicants will be informed, in due course of time, of the result of the evaluation of applications.
- If the submission/opening date falls on a public holiday or under force majeure conditions, the process will proceed on the next working day at the same time and venue.
- Queries can be addressed at the following numbers or in person during office hours.

Tel: 021-99216967-77

Tel: 021-99215718/52

- sd -

**OFFICE OF THE DIRECTOR
OF SIUT, KARACHI, SINDH**

2 - INSTRUCTIONS TO APPLICANTS

1) Application Procedure:

Applications (refer to Page No. 6), along with all annexures, must be duly signed by the authorized signatory of the applicant. Original documents must be submitted; the Procuring Agency (SIUT) may request copies if required.

2) Applicants' Eligibility for Participation:

Eligible applicants include all Manufacturers, Importers, and Distributors registered or incorporated in Pakistan, regardless of the nationality of their owners or professional staff.

All interested firms may participate in the Pre-qualification process, provided that:

- They are not blacklisted or debarred by any government, semi-government, or autonomous body;
- They fulfill the requirements of Mandatory Section. Refer "*Eligibility Criteria – Mandatory Section*".

3) Cost of Application:

Applicants shall bear all the costs associated with the preparation and submission of their application. The Procuring Agency shall not be responsible for these costs under any circumstances, regardless of the outcome of the Pre-qualification process.

4) Documents Establishing Qualification of the Applicants & Quoted Products:

- The bids will be evaluated based on the **Best Evaluated Bid** criteria. Refer; Sindh Public Procurement Act, 2009 (amended 2010).

For a detailed explanation of the evaluation methodology used to determine the Best Evaluated Bid, please refer to Annexure E.

- Applicants are required to provide; complete documentation demonstrating their legal, technical, and financial qualifications; and
- Detailed information related to each quoted product, including registration certificates, technical specifications, and compliance with applicable regulatory standards.

Please refer to Annexures D1 and D2 for the specific formats and the documentation requirements.

5) Sealing and Marking of Applications:

Applicants shall enclose original and required copies in sealed envelope, which shall;

- a. Bear the name and address of the applicants.
- b. Bear specific identification of this Pre-qualification process as mentioned in the Notice for Pre-qualification or in the instructions.
- c. If the envelope is not sealed and marked as required, the Procuring Agency will assume no responsibility for misplacement of application.
- d. **Softcopy of all required documents mentioned in "Mandatory Section" must be given in Separate USB mandatorily on the given editable (Excel) format.**

6) Clarification and Modification of Documents:

Manufacturers, Importers and Distributors, who have obtained documents, may request for clarification of contents of the Pre-qualification document in writing, and response to such queries shall be made in writing within three working days, provided that the same are received at least five calendar days prior to the date of opening of applications.

7) Addendum

At any time prior to the deadline for submission of applications, the Procuring Agency may amend the Pre-qualification Documents by issuing an addendum. Any such addendum shall be communicated in writing to all participants who have obtained the Pre-qualification documents and shall be binding on them.

8) Deadline for Submission of Documents

The Procuring Agency may, at its discretion extend the deadline for the submission of documents by amending the Pre-qualification documents, and in which case all rights and obligations of the Procuring Agency and the applicants shall be subjected to the new extended deadlines.

9) Evaluation:

The Procuring Agency reserves the right to waive any minor deviations, provided such deviations do not materially affect the applicant's qualifications or capability to perform the contract, nor alter the fundamental requirements of the Pre-qualification documents.

10) Dead Line for Submission of Applications:

Applications shall be received by the Procuring Agency at the address not later than date & time mentioned in the Notice for Pre-qualification or in the instructions to applicants.

11) Late Application:

Applications received after the deadline specified in the Invitation for Pre-qualification shall not be entertained and will be returned unopened.

12) Verification of Pre-qualification Information:

Verification of the information provided by the applicants may be made by the procurement agency (SIUT), if required. In case the information is found to be wrong or incorrect in any material way or bidder is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be prequalified.

Any representative(s) of SIUT may visit manufacturing and storage facility of the applicant situated anywhere in Pakistan. The applicant will facilitate the visit in all respects and nominate suitable person for this purpose.

(On Letter Head)
3 - APPLICATION

Date: _____

To

Director,
SIUT
Karachi

Subject: Application for “Supply of Surgical Disposable/Consumables Including Dressing Items, Liquid Solutions & Sutures etc. (High Value) for the value 2025-26”

Dear Sir,

I the undersigned, bearing CNIC #, being duly authorized to represent and act on behalf of hereby applies to be prequalified for the subject cited above.

In compliance with the requirement of the Pre-qualification Documents, I enclose one (1) original hardcopy along with *softcopy* of the complete Pre-qualification submission and declare the following:

- (a) I have read, understood, and have no reservations to the contents, instructions, terms, and conditions set forth in the Pre-qualification Documents;
- (b) I understand that Procuring Agency may cancel the Pre-qualification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to invite the prequalified applicants to bid for the contract subject of this Pre-qualification, without incurring any liability to the Applicants;
- (c) Application by applicants will be subject to verification of all information submitted for Pre-qualification. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted: _____

Telephone:

[Please Mention Name]

[Please mention contact number]

The undersigned declares that the statements and the information provided above and in the enclosed documents are complete, true, and correct in all respects.

Signed & Stamp:

Name : _____
Date : _____
Contact No. : _____

4 - ELIGIBILITY AND PRE-QUALIFICATION CRITERIA FOR APPLICANT

i- MANDATORY SECTION

- Please fill out the following "Mandatory Section", duly referenced by Page No. of attachment.
- The application will not be entertained if the Mandatory documents are not found attached.
- Please submit softcopy of the application along with all annexures in USB.

S. No	Mandatory Requirements	Page No. (Attachment)
1	Registration with FBR for Income Tax & Sales Tax. (Attach copy of Certificate)	
2	FBR - Active Tax Payer Status of Income Tax & Sales Tax. (Attach evidence)	
3	Valid Drugs Manufacturing License (for local manufacturers) or Valid Drugs Sale License or Valid Establishment Registration Certificate (for sole agents) (In case renewal is applied, its documentary evidence of timely submission of renewal application in relevant regulatory body shall be provided). (ensuring that the license covers the quoted product category)	
4	Valid Drug Registration Certificate / Drug Enlistment Certificate of each quoted product, whichever applicable.	
5	Compliance with all Terms & Conditions and Instructions mentioned in the Pre-qualification Documents is mandatory. Applicants must submit the complete Pre-qualification Documents, duly signed and stamped on each page, as acknowledgment of acceptance. <i>(Certificate should be provided as Annexure-C)</i>	
6	The organization is neither blacklisted nor involved in any litigation in this regard by any institution of the Federal or Provincial Government, or by any Department, Agency, Organization, Autonomous Body, or Private Sector entity anywhere in Pakistan. <i>(Certificate should be provided as Annexure-B)</i>	
7	Duly completed Annexure-A, D1 & D2	
8	Applicant must provide an undertaking that all near to expiry items must be replace with fresh stock.	
9	Applicant must provide 2 (two) packs of quoted item as sample for evaluation by Technical committee.	
10	Original Pre-qualification Sales Receipt	

ii-

PRE-QUALIFICATION CRITERIA FOR APPLICANT

Only applicants who meet the Qualification Criteria with minimum passing score of 60% will be eligible for further evaluation in the Product Evaluation stage, in accordance with SPPRA guidelines.

S. No.	DESCRIPTION	Max. Marks	Slab
1.	Annual Turnover / Sales of Applicant (Sales) for Last three years. <ul style="list-style-type: none"> - Above 1,000 Million - 500 Million up to 1,000 Million - Upto 500 Million <i>(Firm will provide FBR Income/Sales Tax Return OR Audited Financial Statement of 2022, 2023 & 2024)</i>	15	15 10 7
2.	Net Capital investment. <i>(Firm will provide this information on company letterhead. Figure mentioned in letter head should match with the any submitted Audited Financial Statement)</i>	10	
3.	Audited Financial Statement of Applicant for last Two Years. <i>(Duly signed & stamped by the relevant authority)</i>	10	
4.	Income Tax Return of Applicant for the Last Two Years. <i>(Duly signed & stamped by the relevant authority)</i>	10	
5.	Satisfactory / Performance Certificate from more than 300-bed Government hospitals. <ul style="list-style-type: none"> - Above 5 Hospitals - Above 2 to 5 Hospitals - Up to 2 Hospitals <i>(Duly signed & stamped by the relevant authority of Hospitals)</i>	15	15 10 5
6	Satisfactory / Performance Certificate from more than 300-bed Private hospitals. <ul style="list-style-type: none"> - Above 5 Hospitals - Above 2 to 5 Hospitals - Up to 2 Hospitals <i>(Duly signed & stamped by the relevant authority of Hospitals)</i>	15	15 10 5
7	Please Provide: <ul style="list-style-type: none"> - Location & Size of Manufacturing Facility. - High resolution photographs of Manufacturing & Storage Facility. <i>(Firm will submit the required information on a PKR 100 stamp paper, duly signed and stamped by an authorized person and notarized by a Notary Public.)</i>	15	
8	Valid ISO-9001:2015 certificate of Manufacturer, issued by authorized body of the country of origin duly accredited with International Accreditation forum (IAF), <i>(Duly attested by the senior executive of the firm).</i>	10	
TOTAL MARKS		100	

For information purposes only – relevant details to be filled out in Annexure D-1, “Applicant Evaluation Schedule”.

5- PRE-QUALIFICATION CRITERIA FOR INDIVIDUAL PRODUCT
(MINIMUM 70 MARKS REQUIRED OUT OF 100 MARKS FOR PRE-QUALIFICATION)

S. No.	DESCRIPTION	MAX. MARKS	SLAB
1	Compliant with Required Specification <ol style="list-style-type: none"> Offered item/sample fully compliant with the required specifications = 40 Points Offered item/sample compliant with minor deviation $\leq 10\%$ from the required specifications and quality = 25 Points Major deviation(s) from Tender Specification or substandard Sample = 0 Points 	40	40 20 0
2	<p>Previous Experience of Quoted Product in Public Sector Hospital with minimum 300 bed capacity. (05 Marks for each Institute)</p> <p><i>(The bidder shall submit a summary of institutional sales, supported by corresponding POs and their respective DC, covering the period from Jan, 2023 onward. This summary must be provided on a stamp paper of Rs. 100, duly notarized/legalized, and must be submitted along with copies of the relevant POs and DCs. Please note that only POs accompanied by duly acknowledged DCs from the respective institutions.)</i></p>	15	
3	<p>Previous Experience of Quoted Product in Private Sector Hospital with minimum 300 bed capacity. (05 Marks for each Hospital)</p> <p><i>(The bidder shall submit a summary of institutional sales, supported by corresponding POs and their respective DC, covering the period from Jan, 2023 onward. This summary must be provided on a stamp paper of Rs. 100, duly notarized/legalized, and must be submitted along with copies of the relevant POs and DCs. Please note that only POs accompanied by duly acknowledged DCs from the respective institutions.)</i></p>	15	
4	<p>Accredited by WHO, US-FDA, EMA, MHRA, TGA, PMDA, Swiss Medic or Health Canada or by the SRA's (Attach relevant documents duly attested by senior executive)</p>	15	
5	<p>Valid Free Sale Certificate, issued by relevant authority of the country of origin, indicating that the quoted brand is freely available in the country of origin. The Free Sale Certificate may be Apostille attested or for countries which are not member of Apostille Convention may require to submit this certificate duly legalized/ notarized by embassy of Pakistan (for Sole agents only).</p>	10	
6	<p>Supply of stock in compliance to SRO 470(I) /2017 subject to requirement of the Procuring Agency (SIUT).</p> <p><i>(Firm will submit the required Undertaking on a PKR 100 stamp paper, duly signed and stamped by an authorized person and notarized by a Notary Public.)</i></p>	5	
TOTAL MARKS		100	

6-ANNEXURES

Annexure-A

APPLICANT'S INFORMATION FOR MANUFACTURERS, IMPORTERS & DISTRIBUTORS

Company Name: _____

Contact Person Information			
Contact Person Name		Cell No.	
Designation		Tel No.	
Email ID			

Company Incorporation / Establishment Information			
N.T.N # Yes [] No []		Active Tax Payer Status	Yes [] No []
SECP Incorporation Certificate	Yes [] No []	Email ID	
Year Established		Valid Distribution Letter (If applicable)	Yes [] No []

Entity Type				
1. Private Company []	2. Public Company []	3. NGO []	4. Partnership []	5. Sole Proprietor []
Type of Business				
1. Manufacturer [] 2. Importer [] 3. Distributor []				

Details of Owners					
Name	Designation	Dir Tel No.	Email	CNIC No.	Address

Details of Management					
Name	Designation	Dir Tel No.	Email	CNIC No.	Address

Principle Products and Services		
1)	3)	5)
2)	4)	6)

Registered Office						
Address:					Zip Code	
State / Province		Country		Tel (Office)		
City		Cell No.		Fax		
District		Email		Website (URL)		

Work Office						
Address:					Zip Code	
State / Province		Country		Tel (Office)		
City		Cell No.		Fax		
District		Email		Website (URL)		

Manufacturing Facility I						
Address:					Zip Code	
State / Province		Country		Tel (Office)		
City		Email		Fax		

Manufacturing Facility II						
Address:					Zip Code	
State / Province		Country		Tel (Office)		
City		Email		Fax		

Primary Storage Facility						
Address:					Zip Code	
State / Province		Country		Tel (Office)		
City		Email		Fax		

Please specify below the names & designations of the employees of SIUT to whom Owner/CEO/Management of your firm has relationship.

	Name	Designation	Relationship
1			
2			

If no data is filled in the above table and subsequently any information contrary to above facts comes in notice of SIUT then in addition to other action, SIUT may terminate Purchase Contract at the cost of Supplier.

All information given above is true and correct.

Authorized Person

Stamp of the Company

Copies to be attached:

- 1- Attach evidence against YES [], where ever applicable;
- 2- CNIC of Owner/Top Management;
- 3- CNIC of Company Representative.

CERTIFICATE

Date: _____

To
Office of the Director
SIUT, Karachi,
Sindh

WHEREAS [Applicant Name] hereby certify that, we are not blacklisted and litigated in this regard by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan.

Authorized Sign & Stamp

[Applicant Name]

Note: This certificate should be on the stamp paper of Rs. 100 and should be signed by a person competent authority and having the power of attorney to bind the applicant.

CERTIFICATE OF DISTRIBUTOR NOMINATION

This is to certify that;

- 1- {Name of Distributor}, has been nominated by: [Name of Manufacturer/Importer] as their authorized distributor for the supply of [Product/Service] for the entire contract period.
- 2- The manufacturer/importer shall not change its nominated distributor during the contract period, unless exceptional circumstances warrant such a change, which shall be allowed only with the prior approval of the competent authority of SIUT.

This certificate is issued in accordance with the contract agreement and is valid for the duration of the contract period.

Issued on: [Date]

Authorized Signature:

[Name]

[Designation]

SIUT

EXPLANATION OF THE EVALUATION METHODOLOGY USED TO DETERMINE THE BEST EVALUATED BID

d. Marks obtained in the detailed technical evaluation will be carried forward and prorated. The tender will be awarded to the Responding organization with the highest cumulative score of each individual product (Technical Score + Financial Score).

e. The formula for technical scoring is

$$\text{Technical Score} = (\text{Total technical marks of the respective product} / 100) \times 70.$$

f. The formula for financial scoring is

The lowest bidder receive the full 30 marks. Other bidders receive marks calculating using the formula:

$$\text{Financial score} = (\text{Lowest Quoted Price} / \text{Bidder's Quoted Price}) \times 30.$$

EXAMPLE CALCULATION:

1- Technical Evaluation

<u>S. No</u>	<u>Supplier</u>	<u>Technical Score</u>	<u>Prorated Technical Score</u> (Score Obtained x 0.70)
1	A	85	$85 \times 0.70 = 59.5$
2	B	75	$75 \times 0.70 = 52.5$
3	C	60	$60 \times 0.70 = 42$

2- Financial Evaluation

<u>S. No</u>	<u>Supplier</u>	<u>Supplier Quoted Rate</u>	<u>Prorated Financial Score</u> (Quoted Rate ÷ Lowest Quoted Rate x 30)
1	A	86	$(86 \div 86) \times 30 = 30$
2	B	105	$(86 \div 105) \times 30 = 24.5$
3	C	130	$(86 \div 130) \times 30 = 19.8$

3- CALCULATION BEST EVALUATED BID

<u>S. No</u>	<u>Supplier</u>	<u>Technical Prorated Score</u>	<u>Financial Prorated Score</u>	<u>Final Score</u> (Tech Score + Fin Score)	<u>Approval</u>
1	A	59.5	30	$59.5 + 30 = 89.5$	Approved being Best Evaluated Bid
2	B	52.5	24.5	$52.5 + 24.5 = 77$	
3	C	42	19.8	$42 + 19.8 = 61.8$	